

# Trainer Assessment Report (TAR) 2018

*Final: October 2017*

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## TAR1: Before Completing this Report

### We recommend

that you have **Trainer Assessment Report Guidelines (TARG)** alongside this **Assessment Report** as you complete it.

## TAR2: Applicant Declaration

Name of applicant:

I am the applicant named above. I hereby request and authorise my trainer to reveal any information he/she considers relevant to the NLPtCA Accrediting Team so that they may verify any points arising from this report.

**Applicant Signature** : ..... **Date**: .....

## TAR3: Eligibility of Trainer

I am an NLPt trainer and I have overseen the psychotherapy training of this applicant. I was present for a minimum of 15 days over a period of at least one year of the applicants psychotherapy training.

YES/NO

If NO, has the NLPtCA Registrar requested that you complete this report on behalf of the applicant?

YES/NO

If YES please outline the requirements you have been required to meet within this report: From 2016 these will include confirmation of completion of a thesis and a mental health placement by the applicant.

If NO please check that the applicant has prior agreement with the Registrar before proceeding.

Signed by Trainer:

Date:

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## TAR4: Trainer's Details

Name: UKCP Registration Number:  
Address: BACP (psychotherapist) Registration Number:  
Member of other organisation:

## TAR5: Trainer's Qualifications

(Include NLP and psychotherapy qualifications and experience, relevant employment, and accreditation by any recognised organisation).

## TAR6: Trainer Declaration

- I declare that the above psychotherapist in training has attended at least 15 days of psychotherapy training over a period of a year at which I was present.
- I am fully aware and comply with the Codes of Ethics of NLPtCA and I understand that my ultimate responsibility is to the welfare of the clients of my trainees.
- I am fully covered by my insurance as a psychotherapy trainer.
- I have formally assessed the applicant's theoretical knowledge, practical and clinical skills and applied ethics, and to the best of my knowledge and belief, I state that the above applicant is practising *Neurolinguistic Psychotherapy* with his/her clients in a safe, effective and professional manner.
- I understand that if I have concerns about the clinical competence or ethical practice of the applicant I am obliged to raise my concerns directly with the trainee in the first instance.
- Thereafter, if I am still uncertain about his/her abilities and behaviour as an Neurolinguistic Psychotherapist, I must contact the applicant's supervisor or appropriate colleague for assistance.
- If I still cannot resolve the issues I must contact the NLPtCA for the name of the Complaints Officer and write in confidence with the details of any problem or concern. Failure to do this will be in breach of the Codes of Ethics of NLPtCA by which I am bound.

<b>Applicant Signature</b> : .....	<b>Date</b> : .....
<b>Trainer Signature</b> : .....	<b>Date</b> : .....

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## TAR7 to TAR11: History of Training

TAR7: Type of training(s) you have delivered to the applicant:

Please include confirmation that the trainee has completed:

- a 15,000 to 20,000 word thesis as part of their training
- an eight day placement in a setting where the trainee gained exposure to professionals dealing with persons in psychosocial crisis

TAR8: When did you start training this applicant?

TAR9: Please describe any personal or professional relationship (other than as a trainer) you have had with the applicant (e.g. as a business partner, supervisor, therapist, etc.):

TAR10: Please specify the total hours and number of days training, and the average length of modules that you were present during training attended by the applicant in EACH of the last SIX years:

	2012	2013	2014	2015	2016	2017
Annual hours of training *						
Annual number of days training						
Average length of modules						

\* Calculated as described in [AFG4](#)

TAR11: It is not yet obligatory to have observed trainees working live with clients, however if you have observed the applicant working with clients, how many times *in the last four years* and by what means did you observe them:

	Number of times	Year seen
Live observation		
Video recording		
Audio recording		
<i>Verbatim</i> Transcript		
In-training therapeutic work with peers		
Other (please specify)		
<b>TOTAL</b>		

Signed by Trainer:

Date:

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**Applicant Signature :** ..... **Date:** .....

**Trainer Signature :** ..... **Date:** .....

## TAR12: Trainer Assessment and Evidence - Overview

**Name of trainer:**

**Name of applicant:**

Please provide your evidence in the format outlined in TARG12 Trainer Assessment & Evidence – Overview and Modes of Assessment.

Please detail your evidence (**both the mode of assessment and the outline evidence presented by the trainee.**) that the applicant has demonstrated to you, sufficient clinical competence and ethical practice which fulfil UKCP requirements in the areas of:

## TAR13: Relationship with Client

<b>13.1</b> <input checked="" type="checkbox"/>	<b><i>Due regard for client safety.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>13.2</b> <input checked="" type="checkbox"/>	<b><i>Appropriate management of physical and psychological boundaries.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

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<b>13.3</b> <input checked="" type="checkbox"/>	<b><i>Capacity to recognise clients with severely disturbed mental health.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>13.4</b> <input checked="" type="checkbox"/>	<b><i>Appropriate rapport and responsive to client feedback.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

## TAR14: Relationship with Self

<b>14.1</b> <input checked="" type="checkbox"/>	<b><i>Due regard for personal safety.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

Signed by Trainer:

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<b>14.2</b> <input checked="" type="checkbox"/>	<b><i>An awareness of their own process and behaviour and its effect on the client; the effect of the therapeutic relationship on the applicant; and appropriate use of self-monitoring and self-supervision before, during and after sessions.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>14.3</b> <input checked="" type="checkbox"/>	<b><i>An appropriate level of confidence matched to current competence, and an understanding of limitations of competence and experience (with appropriate subsequent referral).</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>14.4</b> <input checked="" type="checkbox"/>	<b><i>Recognition of areas for development and requisite action.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

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## TAR15: Relationship with Methodology of NLPt

<b>15.1</b> <input checked="" type="checkbox"/>	<b><i>Working from an experiential constructivist perspective, respecting the uniqueness of each individual's map of the world and operating within the Presuppositions of NLPt.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>15.2</b> <input checked="" type="checkbox"/>	<b><i>Using behavioural modelling to gather information, to define problems and desired outcomes, to detect patterns, and to determine appropriate interventions.</i></b> Please see important note relating to this criteria at <a href="#">TARG12</a>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>15.3</b> <input checked="" type="checkbox"/>	<b><i>Integrated application of a range of theory and practice of NLPt showing flexibility of behaviour and approach in response to each individual client.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

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Signed by Trainer:

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<b>15.4</b> <input checked="" type="checkbox"/>	<b><i>Ability to remain outcome-orientated, track the client-process and monitor progress towards the client's desired outcome.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

## TAR16: Clinical Application of Psychotherapy Studies in:

*Note: specific guidelines for this section*

<b>16.1</b> <input checked="" type="checkbox"/>	<b><i>Human development</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>16.2</b> <input checked="" type="checkbox"/>	<b><i>Psychopathology (including psychopharmacology)</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

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<b>16.3</b> <input checked="" type="checkbox"/>	<b><i>Sexuality and Gender</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>16.4</b> <input checked="" type="checkbox"/>	<b><i>Ethics</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>16.5</b> <input checked="" type="checkbox"/>	<b><i>Research methods</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

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<b>16.6</b> <input checked="" type="checkbox"/>	<b><i>Social Science</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>16.7</b> <input checked="" type="checkbox"/>	<b><i>Other psychotherapies</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

## TAR17: Relationship with Other Professionals

<b>17.1</b> <input checked="" type="checkbox"/>	<b><i>Appropriate utilisation of supervision.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

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<b>17.2</b> <input checked="" type="checkbox"/>	<b><i>A willingness to work with and manage referrals from, and interaction with, other professionals and agencies.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.

EVIDENCE 1:

EVIDENCE 2:

## TAR18: Practice Management

<b>18.1</b> <input checked="" type="checkbox"/>	<b><i>A structured approach to history taking and case notes; an efficient and secure method of record keeping; and an effective management of case load.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

EVIDENCE 1:

EVIDENCE 2:

<b>18.2</b> <input checked="" type="checkbox"/>	<b><i>Professional literature; premises; pre-therapy discussion/interview; agreeing contracts including finance and time frames; and how to handle a complaint.</i></b>
	I have sufficient evidence the applicant has demonstrated to me that they fulfil UKCP clinical competence and ethical practice requirements for this criterion.
	I have evidence the applicant does NOT meet UKCP clinical competence and ethical practice requirements for this criterion.
	I do NOT have sufficient evidence to decide.

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## TAR19: Optional – Other Evidence

*Please provide any example(s) which describes a quality of the applicant's maturity, clinical competency and ethical practice not already covered in the preceding examples which influenced your decision to assess them as warranting accreditation.*