

Board Meeting 9th March 2026

Online Zoom Meeting, 7-9pm

Item	Minute	Action
1	Attending: Frank Daniels, Greta Irving, Zannie Barrett and Gerard Szary	
2	Minutes from last meeting were approved. Minutes to be forwarded to Cygnul.	ZB
3	Following discussion re Zoom AI Companion to support creation of meeting minutes , Board decided to continue with manually created minutes.	ZB
4	Admin. Support Update - a satisfactory outcome was achieved from the meeting with Kirsty from Cygnul and the Board voted to accept Kirsty's proposals. We are now on a new fee rate of £30 per hour, 120 hours per annum.	
5	Membership following retirement? Discussion re members staying on after retirement to keep the years of wisdom and knowledge in the system.	GI
6	Finances - <ul style="list-style-type: none"> ● Ged reported that he has sourced a new accounting firm who focus on work with non-profits and charge a lower fee. The Board have agreed to the appointment of the Manchester Business Cooperative. ● Encourage members to pay annual sub. via BACS to avoid Stripe fees. ● Ged presented an estimated Profit & Loss for 2025-26. He would still like to see monthly bank statements. ● Business plan needs to be completed within 12 months of OMR Report being finished. ● Decision has been made to stay with current bank. We need two new signatories for the bank account. 	GS GI & GS
7	Members Engagement and Communication <ul style="list-style-type: none"> ● Finances and update re OMR actions for simple 3-point email from Sharni following Board meeting. 	GI
8	Website review - Ged would still like to see a copy of the invoice from the website provider to get clarity on the breakdown of costs.	GS
9	End of year progress - check in with Sharni following update of all documentation.	GI
10	OMR Report - actions Check which of required actions have been completed. Check which recommended actions have been completed.	GI

11	UKCP & College - <ul style="list-style-type: none"> • Another organisation are looking for an external moderator. • Review of Constructivist Psychotherapy Competencies - in due course. 	GI
12	AOB - One person who had approached us for accreditation (having been accredited with another organisation some years ago) has now withdrawn. One another person has approached us from another country re accreditation - this is unlikely to progress.	
13	Next Board meeting Thursday 14th May.	