

Board Meeting 14th May 2026

Online Zoom Meeting, 7-9pm

Item	Minute	Action
1	Attending: Greta Irving, Zannie Barrett and Ged Szary Apologies: Frank Daniels (unwell)	
2	Minutes from last meeting were approved. Minutes to be forwarded to Cygnul.	ZB
3	Admin/Cygnul Support - Ged and Greta to agree what regular, update information we require and at what frequency.	GS GI
4	AGM 22.6.26 preparation - - A communication to members to be sent out ahead of the AGM re joining the Board. - Directors Report to be compiled. Include topic 'Communications and Engagement' on the agenda. - Possible Open Forum discussion topics: AI and how do members utilise it in their work?; Communication platform for members?; Statutory regulation.	GI GS ZB
5	Newsletter possible topics - freedom of information and data regulation.	GI
6	Membership Renewal Report was reviewed. Sharni to contact members who have not yet paid annual fees.	GI
7	Finances - - New accountant is required to use an accruals basis for all Ltd Company accounts which may affect the representation of the annual UKCP fee. - Query the £34 Sundry Expense on the accounts. - Board agreed to pay £150 now and the balance £150 when accounts are filed with Companies House. Business plan needs to be completed within 12 months of OMR Report being finished. PRIORITY agenda item for next Board meeting. - Admin. have been asked to contact the bank re two new signatories. Needs following up.	GS GI & GS
8	Insurance Policy to be reviewed as we may be overinsured.	GS
9	Website - we would still like to see a copy of the invoice from the website provider to get clarity on the breakdown and timeline of costs.	GS
10	Membership following retirement - update Some members have agreed to stay on as members, after retirement, to keep the years of wisdom and knowledge in the system.	

11	OMR Report Actions - PRIORITY agenda item for next Board meeting. • Check which <i>required</i> actions have been completed. • Check which <i>recommended</i> actions have been completed.	GI
12	UKCP & College - update • An external moderator was found within our membership to support another organisation.	
13	AOB -	
14	Next Board meeting: AGM Monday June 22nd at 7pm	